

Minutes Thursday 10th October 2024

Apologises – Lisa, Zoe and Catherine.

Present – Tanya, Amy, Ashley, Suzie, Nicola, Martin, Abi, Emma, Tina, Jess, Ingrid and Nikita.

- **Summer Festival** – raised £2,359 so far. Knight Edmonds and Olls Rolls payment still outstanding, Nikita to email Knight Edmonds and Lisa to email Olls Rolls. Feedback overall very positive. 1 complaint regarding token refunds they thought they couldn't get a refund for unused tokens. In future we have decided that refunds will only be available on the day, unused tokens can be used at discos although tokens for discos will not be introduced as beneficial to the children to use actual money. Nikita and Lisa were under the impression it was 20% of profit charge to stalls, Tanya and Suzie said it use to be 20% of overall takings – charge to stall holders to be looked at before next summer festival.
- **KS2 Disco** – Dj booked to make payment promptly. (Ingrid to email Suzie details) Nikita has purchased Novelties – Zoe has purchased drinks, snacks/sweets, Nikita to go in and move all over to PTA cupboard before Disco. First aider needed for 5-6 disco. Martin to drop floats to office before disco and to pick up after. Lisa to send Ingrid risk assessment. School Money all set up for parents to pay through app.
- **Christmas Card** – no helpers available for Monday 21st, we can offer to parents to take a stack home and put into class numbers and then hand back to office for them to put in pigeon holes.
- **Halloween** – to revisit ideas next year, no time to organise now.
- **Christmas Fair** – Trailing Bean/Bar Chocolate/Spitting Pig confirmed. Father Christmas, Inflatable grotto with props booked. Christmas presents – current idea Christmas selection boxes – Haribo / chocolate. Elf station in staff room, crafts to be looked for. Stall holders – 3,4 paid – 7 so far in total. PTA stalls – 7-8 stalls. In total 20(ish) stall holders and face painter needed. Alcohol left from summer festival to be raffled off – (Nikita has in her garage) Rituals advent calendar and Lego advent calendars for raffle.
- **Christmas Presents** – Date for sale 5th and 6th December. Gifts need purchasing to ask Zoe about team.
- **AOB:**
- **PTA Shed** – working party needed potentially weekend date. Nikita to make a poster.
- **Next PTA Meetings** – Tuesday 12th November 2024, Tuesday 3rd December 2024, Thursday 16th January 2025, Thursday 16th February 2025. Time of each meeting to be confirmed and dates can change accordingly, all to be notified if any changes.
- **Potential Disco Dates** – KS2 Friday 7th February 2025, KS1 Friday 16th May 2025 and EYFS Friday 27th June 2025.