

## PTA Minutes Tuesday 14<sup>th</sup> March 2023

**Present:** Suzie Day, Lisa Humprey, Catherine Parker, Sophie French, Tanya Bennett, Ruth Relfe, Rachel Hargrave, Ingrid Dutch, Jess Waghorn, Sam McKenzie

**Apologies:** Mario Fenech, Kay Goldsmith, Jo Mazza, Katie Laurie, Becky Vidler-Green, Zoe Scotton, Muna Fatima Omar

### Committee News

Ruth shared with those present that both Jo and Becky were stepping down from the PTA. Jo in her role as Vice Chair and Becky as a regular member and helper and former Chair. Both have served on the PTA in various capacities for many years and will be greatly missed. Our many thanks go to both of them, for the many roles they have had, tasks they have taken on and events that they have helped organise and supported at. Thank you ladies - you will both be missed.

### Shed Roof

Ruth shared that there had been several offers of help to repair the PTA shed. Many thanks to everyone who kindly offered to help fix the roof and panels. The roof work has been carried out by Andy for free for which we are very grateful.

#### Action:

Ruth to send photo and info to Ingrid to tweet

### Book Vending Machine

Ingrid explained that each term one child per year group is selected by the teachers following a discussion as a reward to choose a book from the vending machine. Ruth asked if the PTA could support this incentive in any way.

#### Action:

Ingrid to ask Reading lead and feedback at the next meeting

### Sensory Garden/Future Funding

Ingrid reported that Mr Johnson is currently getting quotes for the long-awaited sensory garden now that the scaffolding etc has been removed. In order to plan the project now the request was how much the PTA could see as a potential donation going forward. After discussion it was agreed that the funds raised from the last KS2 disco, Spring Raffle and KS1 Disco (in May) would be donated which would probably be a minimum of £3000.

#### Action

Rachel to meet Mr Johnson to discuss funding request and supporting project

### Prostrike

At least two volunteers are needed to organise this event. It was decided for now this would be put on hold until volunteers came forward.

### KS2 Disco Feedback

This event raised £1550 and again was a great success. Anthony Hargrave was thanked for standing in at the last minute as the DJ at the last disco and then offering to do last one.

#### Action

DJ to be decided upon and booked for next academic years discos (next meeting)

Rachel - Dates to be arranged with school

### Head Teacher for the Day – March

This event raised £300 and enjoyed by all but not as popular as last time. The event may need to be given a break for a year. School also requested that the prizes would be for half a day as Leaders were finding it difficult to commit a whole day alongside their usual work load.

### Mothers and Others – Friday 17<sup>th</sup> March

To date 274 out of 700 plants have been pre-ordered. 350 plants need to be sold to break even.

#### Actions:

All to push on social media and class groups

Rachel to ask school to send out additional reminder and extend deadline for online payments and offer cash on the day option

Rachel to create class sign-up sheet and arrange details with school

Rachel to email requesting additional help on the day

### Easter Raffle - 30<sup>th</sup> March Draw

An amazing 50+ prizes including £200 Smyths voucher and a Blue Reef Family festival ticket have been sourced by Lisa. Date of draw 30<sup>th</sup> March

#### Actions:

Sam to finish posters etc and send to Zoe and Rachel

Rachel to send info to school on Friday 17<sup>th</sup> to launch

All to send on to class groups and family and friends NB - please don't share bank details on social media

### Pop up Uniform Shop

Date suggested for next pop up shop – Thursday 27<sup>th</sup> April

#### Actions:

Rachel to agree date with school

Once date agreed Rachel to request helpers for event

### KS1 Disco - 19<sup>th</sup> May

#### Actions:

Suzie to send Bookers shopping list to Tanya

Jess and Kay to stock take novelties and source more

May meeting to be at Tanya's house to include sweet bagging

Rachel to arrange pick up of lights

Rachel to liaise with Mrs Todd who has offered to do the disco with her

### Quiz May/June

Toby has offered to arrange a quiz night. Date suggestion 21<sup>st</sup> April/28<sup>th</sup> April/5<sup>th</sup> May/12<sup>th</sup> May. A small raffle will be organised using raffle buckets at the event.

#### Actions:

Raffle prizes to be sourced

Rachel to arrange date with school

### Dads and Lads - June

Event name agreed as 'Fruit for Fella's' Tanya to arrange nearer the time.

### The Festival - 16<sup>th</sup> September 2023

Food, drink, entertainment, ice cream van and face painting have been booked. Ingrid said she'd be happy to run honesty table again but needed more donations

#### Actions:

Sophie to collect books from Mrs Woods after Easter

Miranda to be contacted by festival group re banners

### Other Event Ideas

It was decided the PTA are busy enough so no further events are needed this year!

### This Year's Meeting Dates: PLEASE NOTE DATE CHANGES

Several members of the committee are finding Thursday's difficult so it was decided to have the remaining 4 meetings of this academic year on Tuesday's.

Tuesday 18<sup>th</sup> April

Tuesday 16<sup>th</sup> May @ Tanya's to organise sweets bags for disco at the same time

Tuesday 13<sup>th</sup> June

Tuesday 11<sup>th</sup> July

### AOB

There will be no uniform shop on 22<sup>nd</sup> March. Catherine to confirm 23<sup>rd</sup>/24<sup>th</sup> March  
Ruth will be standing down at Nov AGM and Tanya is considering taking on the Chair role.  
Rachel will start handing over the Secretarial role to Lisa during the Summer term as she will be leaving in July.