

## PTA Minutes Tuesday 7th February 2023

**Present:** Lisa Humphrey, Sophie French, Ingrid Dutch, Sam McKenzie, Tanya Bennett, Ruth Relfe, Suzie Day

**Apologies:** Mario Fenech, Katie Laurie, Muna Omar, Miranda Gibbs, Becky Vidler-Green, Zoe Scotton, Rachel Hargrave, Jess Waghorn, Kay Goldsmith, Catherine Parker, Jo Mazza

### Metro Bank Update

Suzie explained the new details have gone out and no further monies have been paid into the old account.

### Shed Roof

Ruth had several offers to replace the shed roof and has selected someone to do this free of charge. They will also be replacing the side of the shed that is rotten. Weather dependant the shed can be repaired in the half term so Ruth will pass on details to Matt Todd to allow access to site.

#### Actions:

Suggestion to ask parents to donate any shed paint so we can preserve the shed for as long as possible. Start by asking Yr6 parents once shed completed.

Ingrid to speak to Matt Todd regarding access.

### Break the Rules Day Feedback

Suzie has advised Break the Rules Day was very successful and has raised £667.

### Prostrike -24<sup>th</sup> February

Ruth has advised that Jo has decided to step down from the PTA due to other working commitments. As we have not yet organised this event, it was decided that we would postpone this until we can find alternative dates and find volunteers to take this on. Ingrid advised we will need to do this over 2 days and we will need volunteers on site to ensure this runs smoothly.

Actions: Suzie to contact prostrike and advise we will be postponing.

Ask for alternative dates.

Confirm at least 2 volunteers to take on this event.

### KS2 Disco -24<sup>th</sup> February

Rachel is organising the volunteers list so this is all in hand. Tanya will complete the Bookers run and drop items to school on the Friday of the disco.

### Head Teacher for the Day

Unfortunately, Suzie has advised only 165 tickets have sold so far. It was decided that we need further promotion to make this more successful.

Actions: Zoe to promote further on social media 'last chance to be Mrs Holman for the day' etc.

### Mothers and Others – Friday 17<sup>th</sup> March

After careful consideration it was decided that we will stick with the primroses for this year as they will last longer and are more visually pleasing to receive.

Actions: Jo to copy in Sophie regarding order.

Check costs.

### Easter Raffle - 30<sup>th</sup> March Draw

Lisa has confirmed we have a good list of prizes currently on offer and there are more to come hopefully. It was decided that the raffle is to be launched on the 13<sup>th</sup> March up to the 28<sup>th</sup> March to allow people time to buy tickets. Ticket price will remain £1 per ticket.

Actions: Sophie and Sam are going to do the posters and ticket to advertise the raffle.

Lisa will put all prizes into the spreadsheet for ticket sales.

Lisa to collect remaining prizes and chase up last few businesses.

Letter to be sent to parents of the school (who have businesses) to ask for further donations (Lisa to draft letter)

### Quiz May/June

Ruth is still waiting for date to be confirmed that this can go ahead.

Suggestion to offer prize for best dressed table at the quiz.

### Dads and Lads

Date has been agreed as 16<sup>th</sup> June. The name of the event is still up for debate! Suggestions welcome at the next meeting. Tanya has confirmed we have a donation of strawberry punnets free of charge which is excellent. We think we will need around 750 punnets. Possibly limit purchases to 2 per person. Due to this being fresh fruit it was decided that this should be pre-order only with a buffer for last minute purchases.

Action: Name to be decided.

### The Festival - 16<sup>th</sup> September 2023

The sub committee have been working hard on getting things in place for this years festival. The new times for the festival will be 1-4:30 as it was felt any earlier than this was not needed. Tanya will speak to the brewery about purchasing cider kegs. Ruth has contacted musicians/bands about playing at the event. Advertising is still to be sorted closer to the time; Miranda to do banners.

Actions: Tanya to speak to brewery.

Ruth to speak to musicians.

### Other Event Ideas

Sophie suggested we put a large poster in the school showing event dates and when we would need volunteers – this allows parents to see what's coming up and also gives them the chance to put themselves forward to volunteer. This would be good to get in place for the new school year in September.

Action: Location of poster/save the dates.

Who can make up poster for this.

A 'rags bin' was also suggested. Old clothes can be donated in the bins which can be exchanged for money. Ingrid advised the school would not want a permanent large metal bin but there is potential to look for a temporary bin. Also location would need to be decided as we cant have parents driving into the school premises to unload.

Action: Wait until new head teacher takes over as this will be in his remit to decide.

### This Years Meeting Dates:

Tuesday 14<sup>th</sup> March

Thursday 20<sup>th</sup> April

Tuesday 16<sup>th</sup> May

Thursday 15<sup>th</sup> June

Tuesday 11<sup>th</sup> July