

PTA Minutes Thursday 14th July 2022

Present: Rachel Hargrave, Ruth Relfe, Catherine Parker, Sam McKenzie, Suzie Day, Ingrid Dutch

Apologies: Sophie French, Katie Laurie, Becky Vidler-Green, Zoe Scotton, Tanya Bennett, Jo Mazza

Donuts for Dads Feedback (Suzie/ Catherine)

Krispy Kreme had order ready and Suzie and Catherine made a successful collection. No help was offered from KK and next time they suggest the collectors take a sack barrow as bags were heavy/ difficult to carry. It was felt next time this needs to be marketed earlier but this time this wasn't possible as other events were on – it was a busy month! Suzie reported a profit of £497.00

Prostrike

School had suggested a few suitable dates to hold the Prostrike fundraising event. The PTA present agreed 25th Nov as this would be a few days after England play in the World Cup.

Actions:

Jo to send Marketing Information to Ingrid
Rachel to agree timings during the day with school
Marketing needs to address 50% profit at launch point

New Entrants Meeting Feedback (Ruth)

Ruth reported there was a good response to the evening with 11 people completing sign up forms.

Action:

Rachel to create New Entrants 2022 email group

Head Teacher for a Day Feedback (Rachel/ Suzie)

The PTA would like to thank Mrs Holman, Mr Johnson and Mr Farley for their days which have taken place so far. The children have absolutely loved this event. It raised £550. We are looking forward to Mr Hogwood's day – thank you in advance.

Sports Day -Ice lollies Feedback (Rachel/Sam)

Rachel reported the order was placed, got given away by mistake and then reordered successfully. Sam collected the lollies. The PTA would like to thank Chris Clarke for the loan of huge cool boxes/ igloo cases and ice packs which kept the 660 lollies frozen. The office kindly organised lollies into class bags and Rachel delivered them to the classrooms when needed. The cost was £77.

New Entrants Picnic/Uniform Feedback (Rachel)

Ingrid reported she had sold £34 at the first Year R induction date and then Rachel and Ruth sold approx. £45 at the picnic. This was a good event to advertise PTA and support parents in knowing what uniform their children need.

Year 6 Refreshments Feedback (Ruth)

On Tuesday evening Ingrid, Ruth and Tanya sold refreshments. Then on Wednesday Ingrid, Charlotte and Michelle did the same. Thank you to all of them for supporting the event. Sweet bags were very popular and approx. £225 profit was made.

Late Summer Festival - Saturday 17th Sept - Sub Committee

The subcommittee have met and the time for the festival had to be changed to 1-4pm due to one of the artists needing a time change. Suzie reported the temporary event notice has been applied for and organised. Ruth reported two food vendors had their own generators and only one needs power. Ruth clarified that the Rustic oven will sell pizzas and waffles, Brads Burgers will sell hotdogs and chips and Ockys Caribbean. Toni Bells ice cream has been booked.

Actions:

Rachel to email Katie re Bookers run offer

Rachel/Suzie to find previous Risk Assessments

Ruth to ensure food vendors know expectations/ risk assessment items before event.

Jo to confirm if she will be First Aider on day

KS2 Panto Update (Rachel)

276 tickets have been ordered by KS2 parents following numerous emails and reminders.

The PTA have paid £3 per head as previously agreed with a total of £828. The school have booked Shooting Stars for KS1 with a total of £584 plus VAT which the PTA have also agreed to pay for.

Actions:

Trust/Finance to send invoice to Suzie to pay

Suzie to pay invoice

Trust/Finance to raise KS1 invoice which will then be paid

Christmas Cards (Ruth)

Cauliflower cards has been booked and the work needs to be submitted by 19th October.

PTA asked if this could be completed in school.

Action:

Ingrid to confirm if school were happy to complete

Next Years Meeting Dates (Rachel)

Tuesday 20th September

Thursday 13th October

Tuesday 8th November

Thursday 8th December

Tuesday 10th January

Thursday 9th February

Tuesday 14th March

Thursday 20th April

Tuesday 16th May

Thursday 15th June

Tuesday 11th July

AOB

Michelle Garrett Email

Rachel read an email that was received from Michelle thanking the PTA for her gifts.

Gas BBQ's

Ruth asked the PTA to vote on selling the BBQ's. All agreed

Uniform Donations and Sorting

We discussed having a sort of trousers and shirts as lots in stock.

Actions:

Parents requested to donate jumpers/cardy's and ties on last Wednesday.

Catherine/Rachel to sort summer dresses to send to Sierra Leone

Future Dates

First meeting of the year will be 8th September at The Chequers Pub, Loose Village to cover the Late Summer Festival and agree Lucky Lotto. Only existing members needed at this meeting. Sweet bagging for LSF to take place on Thursday 15th September.

Action:

Suzie to ask Becky if she would host sweet bagging

Rachel to invite New Entrants 2022 to Tuesday 20th September meeting