

PTA Minutes Tuesday 14th June 2022

Present: Becky Vidler-Green, Suzie Day, Catherine Parker, Ruth Relfe, Rachel Hargrave, Jo Mazza, Ingrid Dutch, Tanya Bennett

Apologies: Sam McKenzie, Sophie French, Zoe Scotton, Katie Laurie

Food Sampling

The meeting started with food sampling from Ocky's Carribean. This vendor has been booked for Summer Festival now.

Action:

Ruth to give them feedback. The food was delicious but there were small bones in goat dish so Ruth to ask if this could be avoided.

Disco - May 20th KS2 Feedback

School and the PTA both reported that they felt these went really well. Ingrid said the timings suited school and that the discos were thoroughly enjoyed by the children. The appropriate number of sweets and novelties were purchased. The cloakroom and bags etc were discussed. Some children still arrived with mobile phones despite clear instructions not to. Suzie reported that approx. £1500 had been raised which was a great amount for the disco.

Actions:

Disco Lead - helpers to be given detailed instructions next time re which novelties to be used at each disco

Ingrid to arrange that school clears lower cloakroom before end of school day for future discos

Staff member to be given any mobiles that are at the disco and then return to children at end

Rachel, Jo and Ruth to sort PTA cupboard and stock

Disco dates 2022-2023

Rachel reported that next year's dates had now been agreed with school and were in the school diary.

Actions:

Rachel to send dates to Suzie

Suzie to book DJ

Queens Jubilee May 26th Feedback

Suzie reported that this event raised approx. £550. The winners have received their prizes, and this has been reported in the school newsletter already. The office had arranged Year 6 to help, which the PTA were really grateful for. A discussion took place about Year 6 helping again as good responsibility and role for them to have in school along PTA help.

Donuts for Dads Friday 17th June

An order for 100 x 12 donuts has been placed and paid for. Catherine has volunteered to collect on from Krispy Kreme, Bluewater on Friday. 18 boxes of pre-orders have been made so far. Tables arranged for KS1 playground

Actions:

All PTA – push on class groups

Ingrid to ask office to email and text each day this week.

Ruth to collect gloves from PTA cupboard and any paper bags
Suzie to bring float
Rachel to email asking for more help to sell after school
Rachel, Suzie and Ruth to give out pre-orders and sell after school.

New Entrants Meeting Wednesday 22nd June (6.30-7.45pm)

Ruth, Tanya and Jo have all volunteered to attend with Ruth talking to parents. A discussion on what info to go in packs took place.

Actions:

Rachel to send PTA poster to office
Rachel to send Amazon Smile info to office
Ruth to have sign-up sheet ready for meeting to get new parents' info.
Ingrid to ask office to email PTA info to new parents' group after event as well
Rachel to sell uniform to new parents, at Teddy Bears Picnic, on 8th July

Pop Up Uniform Shop

Arranged with school for Thursday 23rd June 3pm

Actions:

Ruth to sell
Rachel to email for more volunteers

Head Teacher for a Day

Dates arranged with HT, DT, AHTx2. Sophie has made the advertising poster with all info needed.

Actions:

Rachel to send poster to office to go out on Monday 20th June
Suzie to create spreadsheet to record entries which will then be used at draw
Rachel and Suzie to draw winners on 30th June
School to announce winners in LOW assembly on Friday 1st July

Sports Day -Ice lollies

School have asked if the PTA can provide ice lollies following sports day. PTA agreed to this if feasible.

Action:

Rachel to contact school office re logistics and plan from there

Late Summer Festival - Saturday 17th Sept

Bands and food booked but more food options needed still.

Actions:

Rachel to email school re non-uniform for donations to festival (16th Sept)
Suzie to look at last year's stalls
Subcommittee to meet and plan stalls and therefore numbers of helpers needed
Rachel to email asking for help set up, stalls, clear up etc
Rachel to email Knight Edmonds again to ask about advertising boards

Pro strike Feedback

School fed back that they initially felt 50% was too much of the fundraising for the organisers to keep but following the success of Coxheath's profit (£4000) that this may be possible in the future as it's difficult to get helpers to plan, run, organise such an event.

Actions:

School and PTA to find a suitable sporting event date to link the timing of this potential event

Strawberry Fields Elmer

Ralph Steadman has very kindly donated his Elmer to the PTA to be placed at school. Sophie has original authentication paperwork and Charlotte Little has a copy in school. A discussion took place on possibility of framing and hanging this and where to store safely if not.

Action:

Sophie to liaise with school

AOB

Discretionary Funding

Ingrid asked the PTA that if events were held and school were aware of a child missing out due to known circumstances, that those children could still join in the event. The PTA decided unanimously that Ingrid would know and use her discretion to support these children.

Actions:

Ingrid to identify children needing support at each event

Ingrid to email Suzie after the event informing her of number/costings.

Amazon Smile Instructions

Since simplified instructions have been given out numbers have risen from 66 to 82

Action:

Rachel to send Amazon smile info to office to go in New entrants' pack