

PTA Minutes Thursday 28th April 2022

Present: Ruth Relfe, Jo Mazza, Rachel Hargrave, Suzie Day, Sophie French, Catherine Parker

Apologies: Emily Holland, Zoe Scotton, Sam McKenzie, Becky Vidler-Green, Katie Laurie

Lucky Lotto (Rachel/ Suzie)

March winner -Emma Castle, April winner – Mel Ashdown. Both informed and payment made

Spring Raffle Feedback (Suzie/Katie)

This event was a great success with fantastic prizes although lots of tickets were bought at the last moment which was a little hectic to organise! Thank you to Katie for coordinating all the prizes etc. Suzie reported £1827 profit made.

Loose Gets Lively Feedback (Suzie/ Rachel)

This event was difficult to organise initially as we already several other events taking place in that two-week period but actually ended up with lots of volunteers. A profit of £167.00 was made and left-over stock will be used at the next disco (cans at Summer Festival).

Mothers and Others Flowers Feedback (Suzie/Ruth)

A profit of £542 was made with some money still owing from a staff member. A great success which the children really enjoy. It was decided that this event would be repeated next year.

Pop Up Uniform Shop

School had suggested 6th or 13th May after school for next sale.

Actions:

Rachel to email volunteers list to request helpers

Rachel to contact Ingrid to support event

PTA Presentation (Toby)

Toby was not available for this meeting

Outdoor Cinema Evening (Toby)

Toby was not available for this meeting

Disco - May 20th KS2 (Ruth)

Disco man confirmed and deposit paid. Becky organising Bookers run but needs help still. Ruth shared Anna's comprehensive disco organisers guide. Timings decided Y3/4 3.30-5.00pm and Y5/6 5.30-7.00pm. Helpers available so far for whole event (2.30pm-7.30pm) - Ruth, Sophie and Jo and Suzie between (3.30-7.30pm). Jo and Rachel to be designated first aiders.

Actions:

Rachel to complete booking form with school

Rachel to complete risk assessment

Rachel to send class lists to Suzie

Rachel to email helpers / volunteers – for Bookers run and at event

Rachel to update info/ poster with no mobile phones

Sophie to purchase novelties (kidzgifts)

Zoe to ask her poster contact if she could make one for this event asap

Queens Jubilee May 26th (Sophie/Sam)

Two competitions planned – name the Corgi and Guess number of sweets in the jar.

Actions:

Jo to contact school re possible sale of commemorative memorabilia alongside this event

Rachel to contact school re logistics of where/ how event to be held

Rachel to make name suggestion grids (name and number 1500)

Rachel to give class list to Sophie for event (numbered)

ProStrike Speed Challenge (Jo)

Jo reported that school has cancelled this event and Jo has contacted organisers and let them know this.

Donuts for Dads Friday 17th June

Katie will collect the donuts and sort posters/ process for pre order.

Action:

Please email PTA address if you can help after school distributing them

New Entrants Meeting Wednesday 22nd June (6.30-7.45pm)

Ruth volunteered to talk about the PTA at this event. Suggestions to go in new entrant's pack made -amazon smile, match funding, running club, uniform shop, late summer festival etc. on a simple bullet point sheet for new parents to keep

Actions:

Rachel to liaise with school re pack contents

Head Teacher for a Day - July (Rachel)

Three dates confirmed from HT, DH and AHT. Details to be arranged at next meeting.

Action:

Rachel to chase AHT again to confirm last date

Late Summer Festival - Sept (Sub committee)

Two bands confirmed: Marlon deposit paid, Leigh Highwood Band- paid in full.

Ice cream vans booked x2

Actions:

Food to be booked.

Ruth to contact Walnut Tree Pub re possible food vendor

Rachel to put request in next newsletter re food vendors

Rachel to contact school re possible Young Voices choir slot between bands

Rachel/Sophie to contact Spice Lounge as they are due to reopen re food

Xmas Cards (Ruth)

Cauliflower cards booked. Work to be completed by 19th October. To be discussed further at future meeting.

Fashion Show

Sophie has details if anyone wants to take on this event.

AOB

Happy Circus

The details of this event are saved on the PTA email account but it was decided that a deposit of £500+ was too much to pay when the existing committee would not be parents of children at the school in 2024 when this event might take place. New committee in future years can revisit this event idea if they'd like.

Meeting finished: 9.40pm

Next meeting: Thursday 12th May 2022