

## PTA Minutes Tuesday 8<sup>th</sup> February 2022

Present: Ruth Relfe, Suzie Day, Sophie French, Rachel Hargrave, Becky Vidler-Green, Zoe Scotton, Catherine Parker, Tanya Bennett, Sam Mckenzie, Katie Laurie

Apologies: Jo Mazza, Emily Holland

Introductions and skills – to be written up later and shared on current 2021 PTA email only

### Actions from previous meeting (if not full agenda item)

Sophie now has received a Metro Bank Card

Suzie has the Bookers card

### Lucky Lotto January winner (Rachel/ Suzie)

Winner Sarah Sutton notified and paid

### Uniform Shop update (Catherine)

Catherine reported she was 'getting into the swing of it'. There has been a steady flow of people. Catherine reported she collects donations and sorts them before the shop opens. It is now well organised as having time to sort donated stock has helped.

Discussion of pop up shop for summer dresses held.

#### Actions:

Sophie to take picture of selection of dresses

Zoe to use photo to post advert on social media

Rachel to ask school about 30<sup>th</sup> March Pop up shop

### Disco (Suzie/Sophie)

Suzie reported that the deposit has already been paid for the disco booked for 20<sup>th</sup> May.

Sophie had spoken to the dad who as volunteered KS2 disco.

#### Action:

Rachel to ask school whether they want KS1/2 disco

### Loose Gets Lively - Wednesday 23<sup>rd</sup>, Thursday 24<sup>th</sup> March

Rachel shared Miss Mackessack email. Following discussion, it was felt PTA could not sell tickets but would happily help with refreshments but still had questions. It was decided as the interval would not be long larger family sharing style bags of sweets would be bought from Bookers if available.

Volunteers :Wed 23<sup>rd</sup> - Toby, Rachel, Jo, Tanya

Thurs 24<sup>th</sup> – Suzie, Sam, Catherine, Becky (all tbc), Tanya, Rachel (available at end)

#### Actions:

Rachel to ask:

1. When we can drop off stock and where it could be stored over night at Cornwallis?
2. Could we have 2/3 tables to serve from?
3. Would there be access to water and a fridge?

Bookers run to be done before the event for stock to sell

### PTA Presentation (Toby)

To be discussed at next meeting

### Outdoor Cinema Evening (Toby)

To be discussed at next meeting

### Queens Jubilee

A discussion on what could be done as a fundraising event around this time and event was held. Following discussions, it was decided that a Queen themed jar of jelly beans (possibly in red, white and blue, or with the Queens picture on jar) would be held as 'Guess the number of sweets in the jar. Winner wins the jar. Also, alongside this could be guess the name of the Corgi.

#### Actions:

All to ask any contacts for donations of jelly beans and a large jar

Rachel to contact school re date 26<sup>th</sup> May

### Spring Raffle - Friday 18<sup>th</sup> March (Katie)

Date agreed by school. Some prizes have been donated already but a big push would be made in the next week to collect more. It was decided the first prize could be £100 cash, then £50 Smyths voucher and third prize could be a fish tank donated by Maidstone Aquatics. Other prizes such as gel nails, 2 hr clean, sweet cones voucher, chocolate bouquet and some personalised gifts have also been donated. It was decided electronic tickets would be issued and Suzie was happy to organise this. Money raised would go to sensory garden.

#### Actions:

Rachel to share Katie's spreadsheet to PTA email list

All PTA to use contacts to request donations to be used as prizes.

Katie and Ruth to meet in a week's time to discuss further

Zoe to request prizes via social media

### Mothers and Others Flowers - Friday 25<sup>th</sup> March

Date agreed by school. Jo and Sophie organising event. Jo has contacted nursery who will sell them to us for £1 each and we would then sell for £2 to raise funds for sensory garden. 700 plants ordered.

#### Action:

Sophie to source labels for children to write on for pots (Sam may have some?)

Rachel to contact school re delivery 24<sup>th</sup> am and selling to KS1 on 24<sup>th</sup> pm then KS2 25<sup>th</sup> am

### ProStrike Speed Challenge

Provisional date booked for 19<sup>th</sup> May

### Donuts for Dads – Friday 17<sup>th</sup> June

Katie volunteered to organise this event

### Late Summer Festival - Saturday 17<sup>th</sup> September 2022

Date booked with school 17<sup>th</sup> September. Marlon booked and non-refundable deposit paid.

We are waiting on contact from Leigh Highwood Band but will book. Guess the weight of the cake ideas agreed. Mr Cocoran has volunteered to do a football goal stall.

Sub team agreed of Ruth, Sophie, Suzie, Emily to research food outlets.

#### Actions:

Rachel to ask Rebecca Warrick for sample of songs

Jo to contact Fred Clark and check availability and book

Tanya to ask her contact re cake (PTA happy to pay for ingredients)

Sub team to research food outlets

#### Head Teacher for a Day (raffle)

Sarah Holman agreed to 4 prizes HT, DH and 2 AHT for a day.

#### Action:

Rachel to contact school re date/s in July and confirm how school would want this to be arranged – i.e. same days or spread out

#### Pantomime Request MC

Rachel read email from Nicky Wheeler PA to Mark Chatley. PTA agreed to donate £3 per child for KS2 with rough total being just under £1200. In the future we would then donate approx. £810 to KS1 based on same allocation per head. Therefore, the total amount donated would be in the region of £2000.

#### Action:

Rachel to reply to Nicky with this information

#### Christmas Card Update (Ruth)

A discussion of alternate providers and fundraising profit amounts was discussed.

#### Action:

Ruth to contact the company to ask for further information re profit made etc

#### Future dates to arrange with school

Christmas gifts to parents (Sam)

Christmas Fair (Ruth)

To be discussed at next meeting

Meeting ended 10pm