

Dear Parents and Carers,

As you will be aware, National Offer Day for Kent secondary school places is fast approaching. On this day (Monday 2<sup>nd</sup> March) you will be informed of the secondary school your child has been offered for September.

We recognise that this can feel like an anxious time for families, particularly if you are hoping for a specific preferred school. Please be reassured that support is available, whatever the outcome.

If your child is offered their first preference school, you simply need to follow the instructions provided by Kent County Council to accept the place by the stated deadline.

If your child is not offered their first preference, you have several options:

- Join waiting lists for higher preference schools.
- Submit an appeal for a place at a different school (you can only appeal for a school that you listed on your original application).

**However, we strongly recommend that you accept the offered school place while you explore other options.**

I coordinate the appeal process for families applying to grammar schools and for those wishing to appeal for schools where a first preference has not been offered. If you are considering an appeal and would like some support from the school, **I will be available on Tuesday 10th March at Parents' Evening and you will be able to book an appointment with me when the booking system goes live.**

I have also attached a crib sheet with information about secondary school admissions and appeals and further information can also be found on the Kent County Council website.

Best wishes,  
Mrs J Johnson  
**Assistant Headteacher**