



25th February 2026

Dear Parent/Carer

Parent Evening Consultations

Our parent consultation evenings for Terms 3 & 4 will be held on the following days, when you are invited to come along and discuss your child's progress with the class teacher.

Tuesday 10th March 4.00pm until 7.00pm and Thursday 12th March from 4.00pm until 7.00pm

Bookings will go live on the Arbor App tomorrow, **26th February at 5.00pm** and will close at 9am on the 3rd March.

If you have more than one child to book for parents evening, please be sure to leave enough time between appointments.

Make sure you book your parents evening quickly to ensure you get the best time for you. We should be grateful if you would note the following points regarding the interview evening:

- a) Meetings are timed for 10 minutes each, which should normally be adequate. If you wish to discuss matters further the teacher will make another appointment with you, to avoid delay to the following meetings.
- b) It is not necessary to have your child with you on this occasion but if you do bring them they must remain under your supervision **at all times**.

Following a review of our arrangements from the previous parent consultation evening, appointments with our SENCo, Mrs Black, can continue to be booked online alongside your class teacher appointment.

Please note that SENCo appointments are intended only for parents of children who are currently on the school's SEND Register.

If your child is not on the SEND Register and you have concerns regarding learning or potential special educational needs, these should be discussed in the first instance with your child's class teacher. The class teacher will liaise with the SENCo where appropriate.



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To ensure that families of children on the SEND Register are able to access appointments, any bookings made by families whose children are not on the SEND Register will be cancelled.

Appointments for Years R, 1 & 2 will be held in Brook Hall and Years 3, 4, 5 & 6 in Orchard Hall. Appointments with Mrs Black will be held in her SEN Room in Brook Building.

For Year 6 Parents

Please note that Mrs Johnson will also be available on Tuesday 10th March to discuss secondary school appeals with – see separate letter with full details. These appointments are also available on Arbor and will go live at the same time as the other appointments tomorrow.

Yours faithfully

Morag Thomson
Office Manager