

## **PTA Meeting Minutes**

Date: Thursday 15th January 2026

Attendees: Nikita, Steph, Emma, Tina, Jess, Ingrid, Andria, Becky, Charlotte, Nicola

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### **Upcoming Events**

#### **KS2 Disco – Friday 6th February**

To organise:

- Booker: Zoe
- Novelties: Theme to be decided
- Possible number-themed disco to link with Number Non-Uniform Day

#### **Sip & Paint – Friday 6th February (7:30pm)**

- Volunteers: Nikita, Andria, Nicola, Emma
- £10 per ticket (includes painting & glass of Prosecco)
- Possible food option: Fish & chips from Marinos
- Action: Ask Martin to set up PTA shop
- Action: Source items to paint

#### **Random Acts of Kindness Week**

- Ideas: Teddies, diaries
- Children to vote and nominate others via social media

#### **Staff Appreciation**

- Once per term: Thank you to a member of staff
- Aim: Promote positive relationships between PTA and staff

#### **Mother's & Others Event – 12th & 13th March**

- Action: Nikita to contact seed company
- Transfer some gifts to Christmas
- Source additional gifts for greater variety

#### **Easter Trail – Friday 27th March**

- Approx. 700 eggs needed
- Action: Look for best price

- Nikita has an existing Easter trail we could reuse
- Possible two levels for older and younger children

### **Summer Festival – Saturday 4th July**

- Possible music festival theme
- Would require staging – costings to be explored
- Action: Everyone to ask around for musicians/dancers and share info in group chat
- Possible sponsorship: Nikita to enquire once more information has been gathered
- BBQ: More profitable than using an external company
- Inflatables: Very positive feedback
- Consider: Disco tent

### **Father's Day – 11th / 12th June (TBC)**

#### **KS1 Discos**

- Year 1 & 2: Friday 15th May
- Year R: Proposal to move to Friday 19th June (TBC)

#### **Bingo Night**

- Possible date: April

#### **Additional Children's Events**

- Painting afternoon
- Mother/father & children activity days

#### **Finance Update**

- Current invoices issued: £10,000
- Planned invoices:
  - £5k – Sensory
  - £5k – OPAL
  - £3k – External visions (clubs, gardening, etc.)
  - £1k – Gardening
- Total to be invoiced: £17,000

#### **Projects & Ongoing Work**

- OPAL school: Families have supported by building benches and planters
- Sensory: Open day planned for spring
- Project ongoing

#### **Fireworks / Laser**

- Consider upgrading to a larger laser licence (more opportunities)

- Event sold out without advertising
- Explore adding more low-noise fireworks

### **Invicta School Volunteering**

- Encourage students to volunteer at PTA events
- Action: Nicola to gather information

### **Community Larder**

- Launch: Tuesday 20th February
- Location: Hive Space (Gate 4/6)
- Time: 3pm Tuesdays
- Items: Long-life food, bread
- Use unclaimed winter coats (school to borrow a rail)
- Sell donated school jumpers
- Frequency: Twice per term (depending on demand)

### **New Year / Reception Meetings**

- Collect images/videos from events to share
- Buy a PTA stamp to add to gifts