



3rd November 2025

Dear Parent/Carer

Parent Evening Consultations

Our parent consultation evenings for Terms 1 & 2 will be held on the following days, when you are invited to come along and discuss your child's progress with the class teacher.

Tuesday 18th November and Thursday 20th November between 4.00pm and 7.00pm

Bookings will go live on the Arbor App on the **5th November at 5pm** and will close at 9am on the 12th November.

If you have more than one child to book for parents evening, please be sure to leave enough time between appointments.

Make sure you book your parents evening quickly to ensure you get the best time for you. We should be grateful if you would note the following points regarding the interview evening:

- a) Meetings are timed for 10 minutes each, which should normally be adequate. If you wish to discuss matters further the teacher will make another appointment with you, to avoid delay to the following meetings.
- b) It is not necessary to have your child with you on this occasion but if you do bring them they must remain under your supervision **at all times**.

For the first time appointments with our SENCO Mrs Black can also be made online at the same time as your class teachers booking. This option is available to all parents on the app too but **please only make an appointment if you have concerns regarding your child's learning or your child is already on the SEND Register and you'd like to catch up with her.**

Appointments for Years R, 1 & 2 will be held in Brook Hall and Years 3, 4, 5 & 6 in Orchard Hall. Appointments with Mrs Black will be held in her SEN Room in Brook Building.

Yours faithfully

Morag Thomson
Office Manager