

24th September 2025

Dear Parents and Carers,

Re: Secondary School Applications – September 2026

We would like to invite you to an **information meeting** about the process of applying for secondary school places for September 2026.

The meeting will take place on Wednesday 1st October from 2:45pm – 3:15pm in Orchard Hall. Please sign in via the main office.

During the session we will explain the application process, key dates, and how to make the best choices for your child's transition to secondary school.

Please note: This meeting is not relevant for parents of children with an Education, Health and Care Plan (EHCP), as secondary school placement for these pupils follows a separate process. If you have any queries about secondary school applications and your child has an EHCP then please speak with Mrs Black, our SENCo.

We strongly encourage you to attend, as the application process can feel complex, and this meeting will help ensure you have all the information you need.

Please click on the link below if you would like to attend so we have an idea about numbers on the day.

<https://forms.office.com/e/TQvXxT6Uvx>

We look forward to seeing you there.

Yours sincerely,

Miss Ballard and Mrs Johnson