

PTA AGM Meeting Minutes SEPTEMBER 2025

Date: Tuesday 16th September 2025

Location: Loose Primary School

Chair: Nikita Terry

Attendees: Nikita, Martin, Nicola, Andria, Lisa, Selina, Tanya, Emma, Catherine, Becky, Ingrid, Amy

1. Chair Report

This year the PTA has continued to play a vital role in supporting the school community. Through a range of events and fundraising initiatives, including summer festivals, a Christmas fair, school discos, gift shops and many more, we successfully raised a total of £33,600. These funds have been used to provide new sheds, funding towards the sensory garden and ice lollies on sports day, which have directly benefited the children and enhanced their school experience.

I would like to extend my sincere thanks to all members of the PTA committee, volunteers, parent, carers and school staff for their support and contributions throughout the year. Particular thanks go to Mr North, Mrs Malhotra, Mrs Dutch and the teaching staff for their ongoing collaboration and encouragement.

Looking ahead, the PTA will continue to focus on building community spirit, raising funds and supporting the school in providing the best opportunities for our children. We encourage all parents and carers to get involved in whatever way they can.

Thank you,

Nikita

Chair, loose primary school PTA

PTA Treasurer's Report - Financial Year 2024/2025

Date: September 14, 2025

This report provides a summary of the financial activities of Loose Primary School PTA for the financial year 2024/2025. It reflects a period of strong community engagement and successful fundraising, with a significant positive impact on the school.

Financial Summary

Income – 2024/2025 £48,633

Expenses – 2024/2025 £15,288

Profit – 2024/2025 £33,345

Donations to School – 2024/2025 £17,338
Carried Forward from 2023/2024 £18,026
Available to Donate to School £30,000*

* This figure represents funds currently available for new school projects and initiatives, taking into account reserved funds for ongoing commitments.

Detailed Fundraising Activities

Our fundraising events were a major contributor to our financial success. The table below provides a detailed comparison of our event performance over the last two financial years:

Event Income £33,289 £26,583
Event Costs £13,636 £10,096
Event Profit £19,653 £16,487
Like for Like
£16,690 £15,788
Profit*

* This figure compares the profitability of events that occurred in both years, excluding the additional summer festival in 2024/2025.

A significant highlight of this year was the incredible support we received for our summer festivals. We successfully hosted this event twice, which was greatly boosted by a generous donation of £10,000 from Driscoll's, in addition to the event income above. A further donation has already been received in the 25/26 financial year.

Review of the Financial Year

The 2024/2025 financial year was highly successful for our PTA. Thanks to the tireless efforts of our volunteers, the generous support of our parents, and the wider school community, we achieved a healthy profit of £33,345. This success allowed us to make a significant contribution to the school, with £17,347.79 being donated towards various projects and resources throughout the year. The funds were distributed to the following initiatives:

- New Sensory Garden: £6,000
 - Directly funded via a £1,000 donation from Remedi Medispa and a £5,000 grant from KCC
- Sports Day Ice Lollies: £129.60
- Sheds: £11,208.33
- New Year R Parent Gifts: £9.86

In addition to our income and expenses, our carried-forward balance of £18,026 from the previous year has put us in an excellent financial position. We are delighted to announce that we have £30,000 currently available to donate to the school, which will be distributed in the coming academic year to support further improvements and projects.

The school have already invoiced/requested for further funding towards the new Sensory Garden:

- Outdoor Play Equipment - £10,000 (invoiced and paid Sept 26)
- Sensory Garden Paths – £8,500 (agreed pending invoice)

This leaves £11,500 to be distributed from the 2024/2025 year.

2. Elections

Chair: Nikita

Vice Chair: Jess

Secretary: Andria

Treasurers: Martin & Nicola

3. School Wish List

- Gold Award (Opal Play): improving weatherproofing, infrastructure, and tools.

- £5,000 for resources: water play, groundwork, role play sets, boats.
- £5,000 Sensory Garden: planters, benches, Year-group planters.
- Yoga lessons and after-school reading to utilise outdoor space.
- School to explore grants for additional funding.
- £2,000 contribution towards swimming.
- PE Kits: PTA to contribute £10 per family with the hope that by term 3 this could be in place. Second-hand shop to recycle kits. By next September, will be part of uniform list. Total cost: £6,500.
- £3,000 for external provision: yoga, drumming, wellbeing workshops.
- £1,000 garden club equipment (community declined help; Tanya offered compost & plants).
- Technology: class laptop trolley set ~ £12,000.

PTA to consider contribution and get back to the school with an answer in the next few weeks.

4. Engagement & Communication

- Noted that parents often don't know what the PTA funds.
- PTA would like to improve visibility of impact (e.g., fun activities and enrichment for children).

Enrichment Ideas

- Trips (exploring train/parent car sharing over coach for lower carbon footprint and lower the cost of trips).
- Pantomime (staff performance already plan and in house Christmas panto which children loved last year).
- Inspirational speakers, authors, and robotics workshops.
- School to clarify and communicate PTA role.

5. Recent & Upcoming Events

- Steph's Ices (Sports Day): £700 for 660 ice creams. PTA buys ice lollies for just over £100. Logistics would not work with ice cream van.
- Quiz Night: Low turnout (17 people). Need stronger social media push. Nicola to count alcohol stock. Discussed snacks – already have crisps, chocs and some sweets.

- KS2 Disco (3rd Oct): Tickets to be released a week before. Charlotte to help with setup of selling tickets on app.
- KS1 Disco (Nov): Confirm Funky Footsteps. Include tattoo pens. Need to discuss theme.
- Laser Light Show (7th Oct): 94 tickets left. Costs covered. Martin to confirm PA system with company. Caution re: public access while children still on site. Becky to check personal PA system and let PTA know if it can be used for the event.
- Christmas Fair: Difficult to go ahead on a Friday.
- Instead of Christmas fair Plan for non-uniform day in return for a donation to the PTA.
- PTA to create rainbow hampers(including advent calendars for raffle to raise funds before Christmas.
- Break the Rules Day: SLT raised concerns about the kind of message this is giving children. Also creates disruption for children and their learning. School would prefer not to continue with this.
- Planned Events:
 - No event in January
 - 27th Mar – Easter Trail
 - 1st May – Raffle
 - 15th May – KS1 & KS2 Disco
 - 26th June – Year R Disco
 - 4th July (preferred) – Summer Festival (Amy to confirm date).

7. Other Business

- Christmas4schools Cards: Children to take home before Oct half term and return w/c 3rd Oct. Considering new supplier for next year.
- Termly Tuck Shops: Approved – last Thursday of each half-term. Run uniform shop alongside it.
- Expense Reimbursements: Martin shared new online form. To be discussed further.
- Bank Account: Martin to open NatWest account for better interest. Possibility of closing Metro bank account.
- Uniform Shop: Sales halved; pop-ups may restart alongside tuck shops.
- KS1 Disco – money down from previous disco: Lower snack sales; next time fewer snacks, more novelties/tattoos.
- Outstanding Donation: £200 not yet received.

Meeting closed: 8.15pm

Next Meeting: Tuesday 14th Oct 2025 7pm