

PTA Meeting Minutes 20th May 2025

Present – Ingrid, Andria, Emma, Nicola, Selina, Martin, Jess and Nikita

Apologises – Amy, Lisa, Catherine, Ashley and Gabrielle

- **Dad's and Lad's** - Date confirmed as 12th & 13th June. Wrapping date Tuesday 3rd 1.45pm in the staff room. 517 gifts purchased so far, to keep an eye on sales and purchase more as needed. Nikita to speak to Charlotte to set up on School Money for Friday and to sort poster/email to go out on Friday. Volunteer call to accompany poster/email.
- **Sports Day** – sale of drinks and snacks on sports day. Ingrid suggested this may cause issues with children receiving drinks/snacks after they have done their race. As children already receive ice lollies on the day its not needed. Nikita to work out numbers for ice lollies and contact Iceland to arrange pick up on 26th June weather dependent or 30th June if bad weather. Spitting Pig to be contacted to ask if we can borrow their ice boxes to store ice lollies.
- **Wild West Summer Fest** – discussed BBQ said we did get verbal agreement from Mr North. Discussed Yr. 6 volunteers' poster to be sent to office to go out to Yr. 6's/ parents. Coffee van to see if we can find one to attend. Bar to sell snacks as well this year. Discussed two BBQ's so we could offer a veg option. Meeting with Amy Ingrid can be arranged for a Friday from 2pm onwards for Martin and Nikita to attend. Clarify if any first aider is available for the fair if not Nikita received a quote for £140 to cover up to 6 hours. Discussed PTA uniform stall and to sell the magnets with term dates on for next year.
- **KS1 Disco** – Feedback extremely positive, a couple of comments to prepare the glow novelties in advance, hard to gauge how much and what the children would like to purchase without ending up with wasted products. Cash raised is unknown Martin picking up cash to count tomorrow and will update us.
- **Yr R Disco** – we have crisps, sweets, novelties and tattoos with bags to be able to make no need to purchase anything extra. To make bags on the day of disco, school will let us know any allergies and those with allergies we can provide an extra novelty instead of food.
- **Next Meeting** – Monday, Tuesday or Thursday after 6pm generally is okay for us to have our next meeting in June to discuss with Amy and see if this works well for her before arranging next meeting to be held at the school.
- **Laser Light Show** – 450 tickets, to put tickets on sale next month. Poster etc to be created, letter with poster to go through the doors of houses that back onto the school.
- **Secretary** – Lisa would like to step down as secretary, Andria will start to learn the role over the next couple of months and Lisa will officially step down in September. Lisa is a much-valued member of the PTA and still will very much be involved.
- **AOB** –

- **Events** – discussed Jousting or Circus for next year for us to look at company's and arrange asap.
- **Email** – Martin will set up new emails ones that will be more accessible should we need to help take over from someone while they are off on holiday, ill etc. to update us when they are done. Then the PTA email will have an auto email set to ask to send out if any emails come in to direct to new email.
- **Constitution** – Martin to look at policies and constitution and update accordingly.
- **New Parents Meeting** – June 18th explained that the PTA as a group would like to attend rather than one or two to show we are a group and hopefully be able to interact with parents more. Poster done will send to Amy, Ingrid and Hayley O so it can be added to power point for when we talk. Poster with QR codes, magnets ordered. Nikita to pick up tea bags and tissues and then for us to pop into envelopes along with poem for new parents to receive.