

PTA Meeting Minutes 22nd April 2025

- Easter Raffle – 415 sales so far, last year over 1000 sales so emails and socials advertising this to step up over the next week and a half.
- Easter Hunt - £504.47 raised which is less than last year but that is due to costs increasing, to look at upping the prices next year if price increases or stays the same as this year. Great feedback again from families, discussed having a few tables in different locations for payment to help with queues.
- Mothers and Other's - £667.68 raised up from last year, the work for the event is a lot more for both PTA and School however the joy and excitement it brings to the children is worth the extra work.
- Wish List – invoice will be sent soon for £13,000 for 2 sheds one that will be usable for lunchtime chess club, games, reading, when it is complete we can show a opening of the shed to parents to show how money we've raised has been spent – A Sheds also gave a free shed for forest school which will help store equipment needed for forest. Discussed that the PTA would like the school to let us know details of the things on their wish list including costs so PTA can vote on if this is a wish, they think the money would be wisely used on. Wish list items need to be documented in detail, discussed and passed in a meeting before the go ahead for money can be released in future.
- Wild West Summer Fest – Stalls – crockery smash need heavy duty gloves, rubble bags and volunteers need to wear appropriate footwear if manning this stall, glitter tattoo stall? Horse shoe throwing, lasso? sheep from Willow farm may be able to attend to contact. Meeting with Ingrid and Amy to be arranged to discuss in full. Martin and Nicola to list expenses so that it can be passed on to Tania to apply for a grant again.
- KS1 years 1 & 2 disco – posters and letter to be made, no fizzy drinks only fruit shoots and water. Glow novelties leftover stock check prior to order for this disco – funky footsteps leading the disco to check for the risk assessment, liability insurance and logo to add to our posters.
- Yr R disco – party bags no more than a pound per bag, to check if party bags we have and what novelties/glow we have already and order accordingly. These can be put together nearer the time so we do to order and change for those with allergies.
- KS2 Disco - £1008.38 raised less than the previous disco but novelties and increase to dj costs. Feedback disco was very interactive, brilliant with the children, only bit of feedback was a bit dark, may need more disco lights if possible. Tattoos was placed in front of the care suite we need to ensure it is placed by lost property due to needing access. Volunteers that come to help with disco and bring their children must only bring their own children as they enter the hall and when they are in the hall the children are their responsibility until to the disco starts, children cant be running around otherwise they will need to wait out at reception. A note to ask year 5,6 not to turn up too early to disco.
- Adult Disco – Are we allowed to have an adult only disco – what hall to use Orchard or brook ? date to be discussed asap and given to school to see if possible.
- Laser Show – full discussions to be had with school Meeting to be set for a Friday with Ingrid and Amy.
- Break the Rules day – potentially Thursday 22nd May, waiting on authorisation from Mr North. Ingrid will confirm in due course.

- Expenses – PTA members are encouraged to claim back their expenses to allow us to know the true costs of events, this also allows members to not feel they have to struggle with costs incurred by regularly helping. Mileage to be paid at HMRC rate, paper and printing costs and parking cost, receipts to be given to treasurers.

AOB

- Newsletter – PTA 3 terms newsletter – we can add if you would like to help but don't have time you can donate at the end of each letter.
- Can we advertise on loose community boards? would costs be incurred to be that?
- Pop up Shop – date needed for when we can host a pop up uniform shop? Ingrid has okay'd pop up shop at the new Yr R's 2 stay and plays with parents. O a
- New parent gift – calendar 88p we have agreed to give the head for these to be done. To work out costs of poem, tea bags, etc try to keep to £1 per parent – to try get video testimonials from PTA children for yr R talk – Nikita will need a script to read out to new parents to encourage them to join or help us with events, remembering the summer fest.