

Dear Parents/Carers,

As the end of your child's time at primary school rapidly approaches, we would like our Year 6 students to have the option to purchase an end of primary school yearbook, to commemorate their time at Loose Primary School. This year, the yearbook will contain pictures of each child in class (permission dependant) as well as a brief bit of information about each child. There will also be a few pages dedicated to memories of the children, as well as pages containing photographs of the children's time at Loose. This will be presented to them at the end of the school year.

To ensure that each child is remembered, we would include the pupils' photograph alongside their name. In order to fully comply with the Data Protection regulations, we would need permission from you to do this. This data will be shared with the book publishers, the staff who create the books and the pupils and families who receive their yearbooks. Please note that if you did not give permission for your child's data to be shared, then they would not feature in the yearbook.

Please email the School Office separately only **if you do not wish** your child's photo to used in the book.

There are two purchase options for the yearbook: a hardback book costing **£8.15** or a softback costing **£6.00**. If you would like to purchase a yearbook for your child, then payment can be made via School Money.

Please can we ask that all orders are made by 5th May 2023.

Any queries including if you need to discuss any financial concerns, please contact your child's teacher via the School Office using office@loose-primary.kent.sch.uk.

Kind regards,
Miss Spelman & the Year 6 Team.