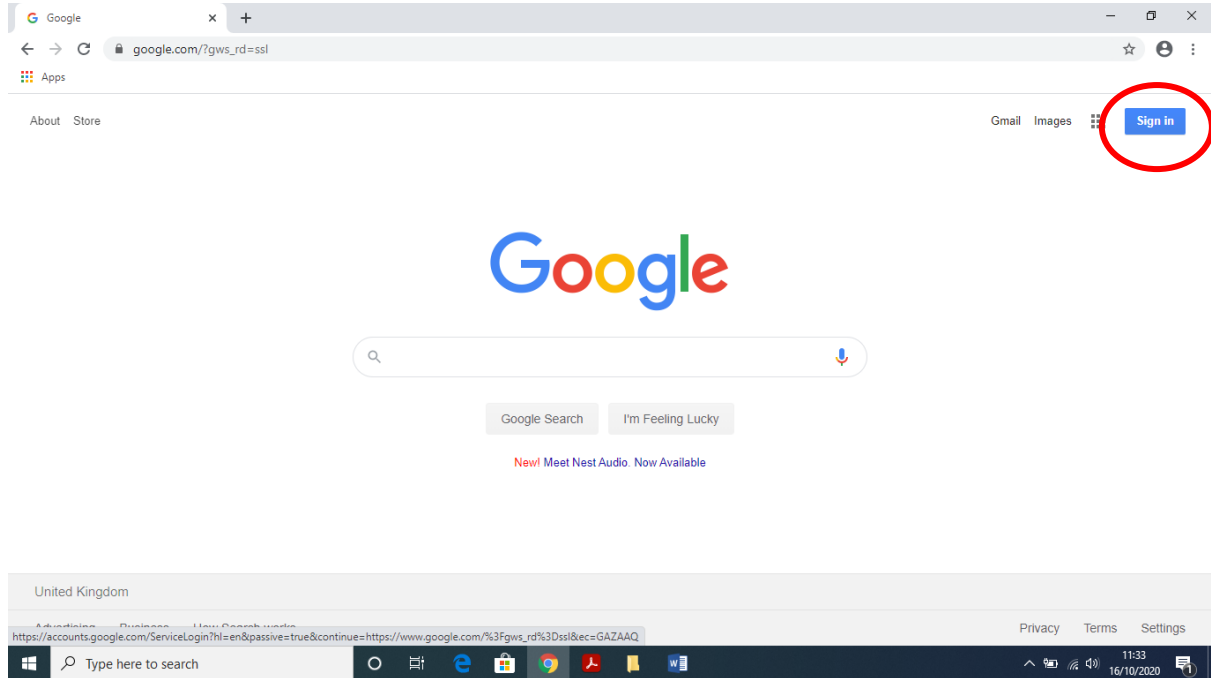


Locating Assignments on Google Classroom

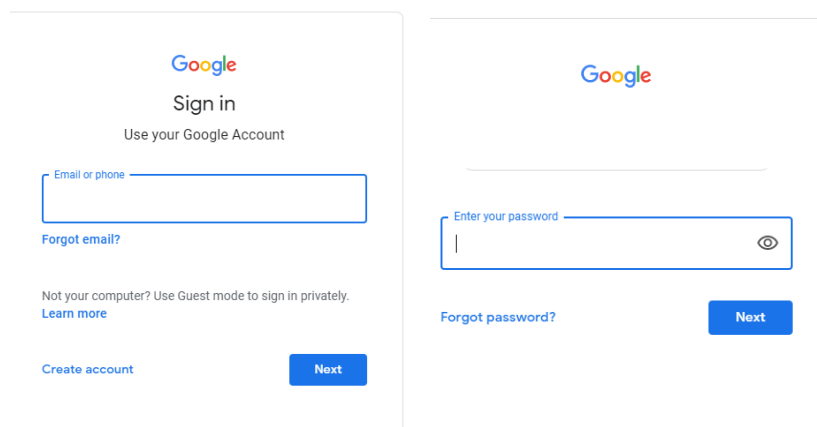
Step 1

Sign into your child's google account.



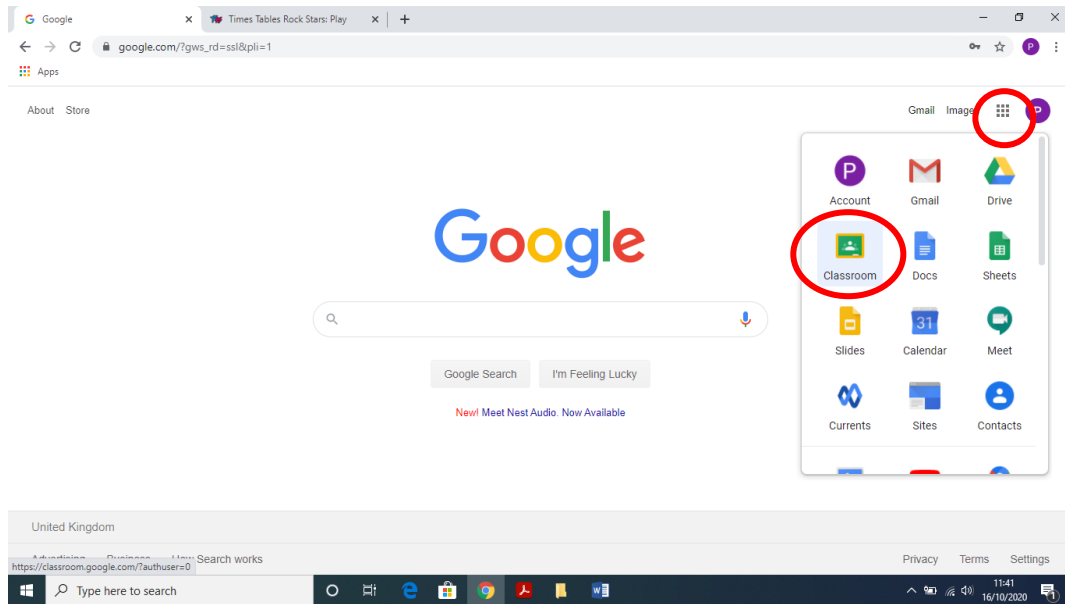
Step 2

Their username is first name + surname and @loose-primary.kent.sch.uk. (e.g. johnsmith@loose-primary.kent.sch.uk). Their password will be their date of birth ddmmyyy (e.g. 01012020)



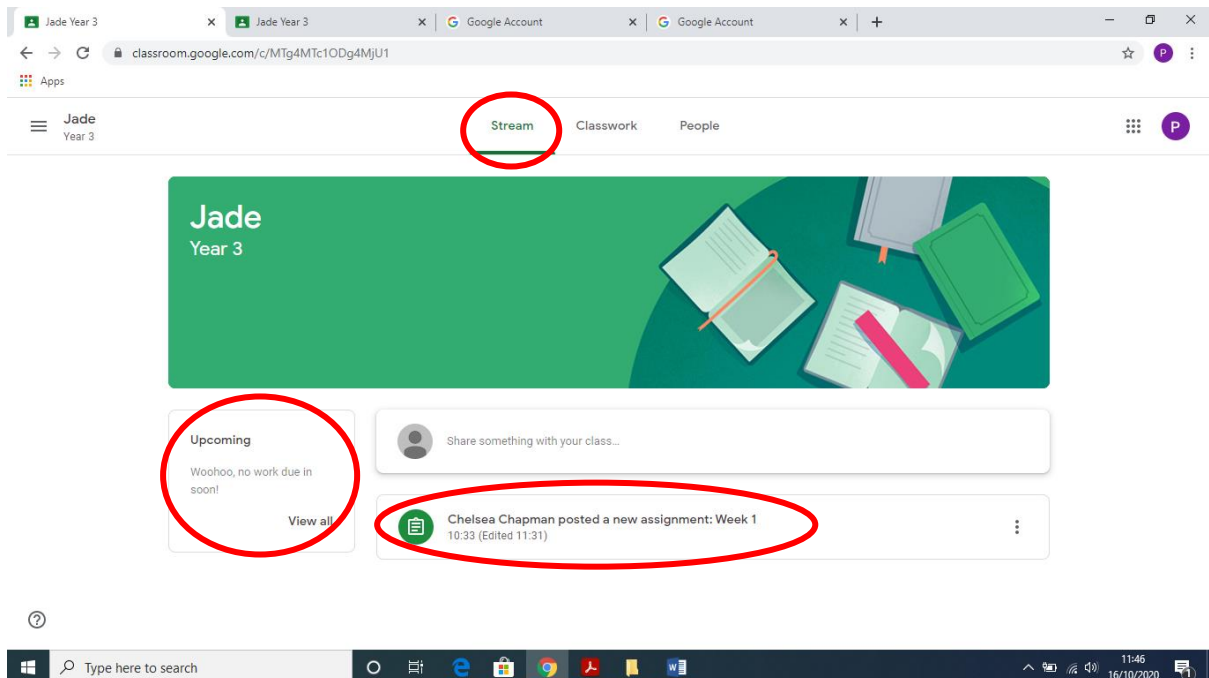
Step 3

Click the waffle icon (9 dots) at the top and then select classroom.



Step 4

You will then be taken to the overview page.

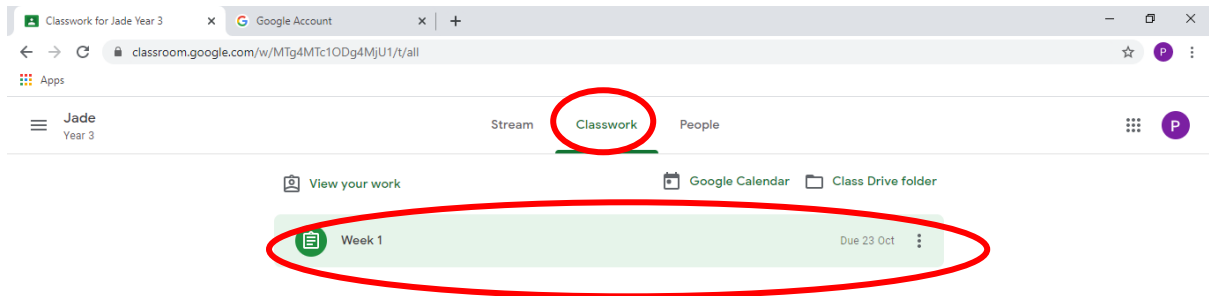


On the Stream you will be able to see any upcoming work that needs completing. Your child's teacher will be notified if you miss the deadline.

You will also be able to see all the tasks set by your child's teacher.

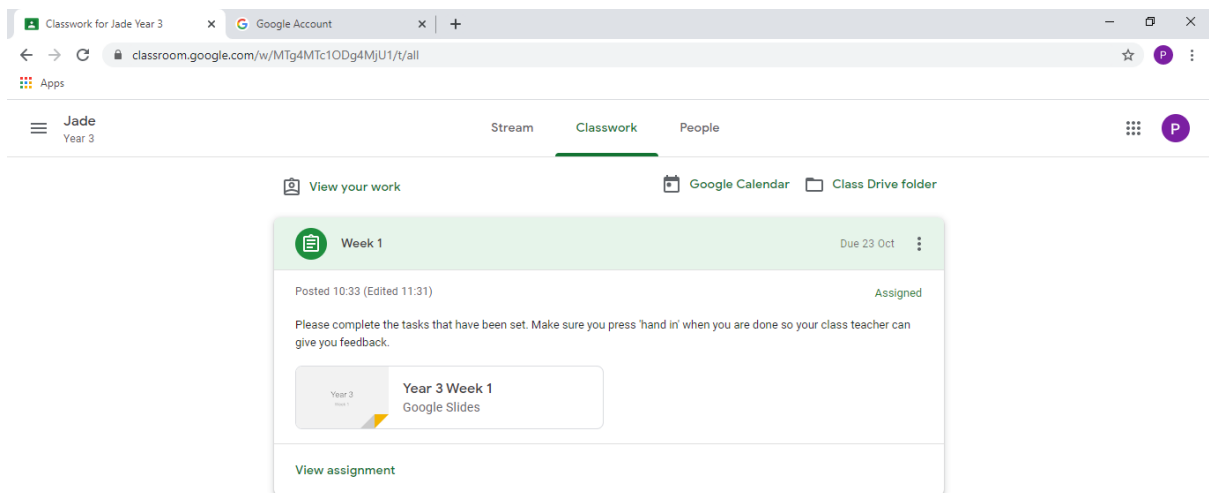
Step 5

Click on classwork at the top and you will see assignments that have been set for your child.



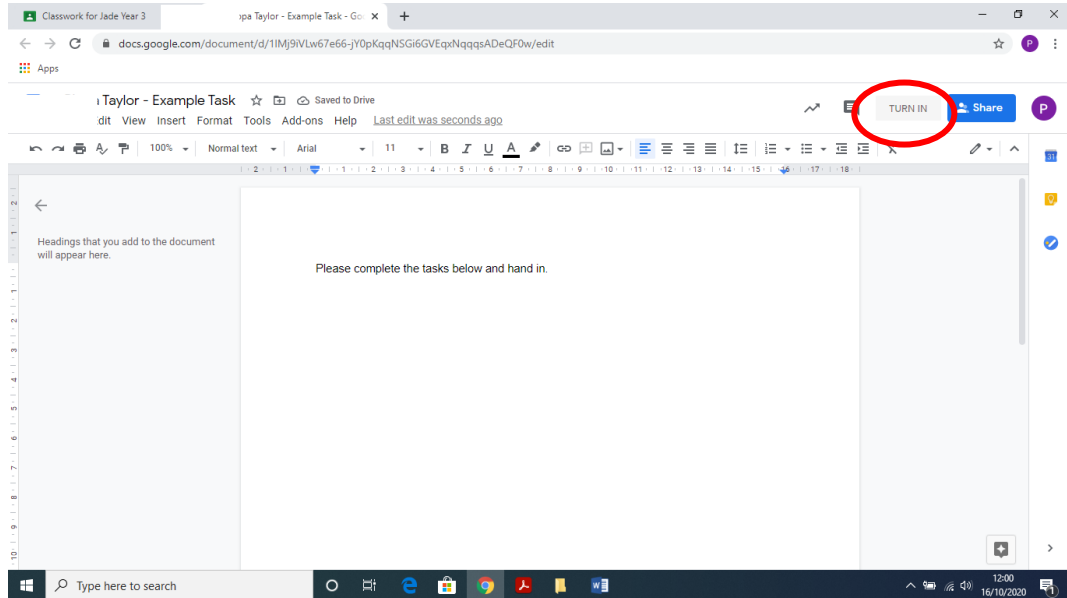
Step 6

When you click on the assignment it will expand and show the instructions for the task and the task itself will be below.



Step 7

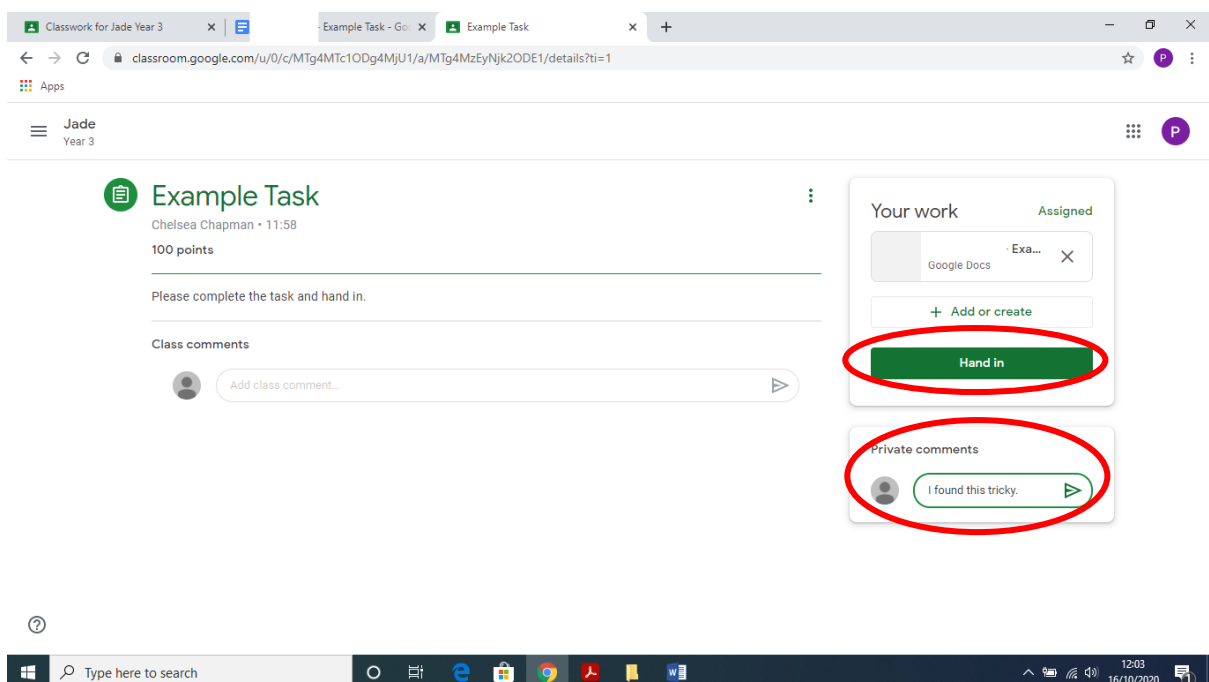
Clicking on the task will take your child to slides or a document outlining their lesson activity. The tasks may contain links to websites such as MyMaths or Purple Mash and will sometimes require children to complete tasks on the slides.



When your child has completed the task as required, they will need to press the turn in button at the top. This will notify your child's teacher that the work has been completed.

Step 8

Your child will then be taken to a page where they can add a private comment to tell their teacher how they found the task if they wish. They then need to press hand in.



Step 9

If there is a reason why your child needs to get their work back, they can press unsubmit to make appropriate changes.

