

March 2018

Dear Parents/Carers

Sayers Croft Final Details

On the morning

Please arrive at school with your child at 8.35am. Your child will have been given their coach details the day before and the coaches will be clearly labelled. Please leave your child's suitcase at their designated coach and ask your child to come into school.

If you have medication and money for your child, please take this to the class teacher who will be standing by reception on the morning of the trip. All medication must be clearly labelled and have enclosed the school consent form. Please note that we cannot accept medication on the day without you signing a consent form at the office first.

Your child will be registered and will come back to the coaches at approximately 9.00am. We aim to leave school at 9.15am.

During the trip

We will contact school immediately upon our arrival at Sayers Croft. A text will be sent to parents to say we have arrived safely.

We will update twitter and our school website with photographs whilst we are away.

Arriving back at school

We aim to arrive back at school at 3.00pm. Please be there promptly to welcome your children back.

Looking forward to a great trip.

Yours sincerely

Mr B Farley